



Memorandum

To: **Honorable Mayor Seei and the Frisco City Council**
Thru: **George Purefoy**, City Manager
From: **Jason Gray**, Assistant to the City Manager
CC: Curtis Hawk, A. Scott Young
Date: 3/30/2001
Re: 04/03/01 Governance Agenda

Tonight's Governance Agenda is relatively light. This being the first meeting of the month, there are no monthly reports for your review. As you will recall, I have scheduled all of the monthly reports for the second meeting of the month as in many cases it is impossible to get a full month's worth of data in and processed prior to the first monthly meeting packets are developed.

I would like to bring to your attention a number of things that have been accomplished relating to governance and that were brought up at your last regular meeting. One example of this is as it relates to the Council End Point number 2.5 (*Residents and visitors are reasonably protected from emergencies and natural disasters*), we have verified that the Fire Department had placed a locator map on its web site specifying the location of Early Warning Sirens in the City it can be found at <http://www.friscofire.com/sirens.htm>. As we are coming upon the storm season, we will also link this page directly to the City's home page as to make it more easily accessible. In addition, the Fire Department is developing a Staff Report on the Early Warning System procedures for your review at the April 17, 2001 regular City Council Meeting. There are several others that can be found in your regular Project Status Tracking Report under Tab 5B.

At the time of packet development, I am still working on a comprehensive report on the problems with Cellular/PCS phone usage in times of emergency. I will have a full written and verbal report for your review at the upcoming City Council meeting.

Thank you for your consideration of this item, if I can be of any support, please contact me at 972-335-5551 x125 or by email at atcm@ci.frisco.tx.us.

Policy Governance Council Meeting Evalutation Schedule

Meeting Date	Policy Governance Evaluator
6/6/2000	Mayor Pro Tem Reveal
6/20/2000	Councilmember Nichols
7/4/2000	Deputy Mayor Pro Tem Downey
7/18/2000	Mayor Seei
8/2/2000	Councilmember Maso
8/15/2000	Councilmember Simpson
9/5/2000	Councilmember Osuna
9/19/2000	Mayor Pro Tem Reveal
10/3/2000	Councilmember Nichols
10/17/2000	Deputy Mayor Pro Tem Downey
11/7/2000	Mayor Seei
11/21/2000	Councilmember Maso
12/5/2000	Councilmember Osuna
12/19/2000	Councilmember Simpson
1/2/2001	Mayor Pro Tem Reveal
1/16/2001	Councilmember Nichols
2/6/2001	Deputy Mayor Pro Tem Downey
2/19/2001	Mayor Seei
3/6/2001	Councilmember Maso
3/20/2001	Councilmember Osuna
4/3/2001	Councilmember Simpson
4/17/2001	Mayor Pro Tem Reveal
5/1/2001	Councilmember Nichols

COUNCIL MEETING MONITORING FORM

IN AN EFFORT TO CONTINUALLY IMPROVE ITS POLICY GOVERNANCE PROCESS, THE COUNCIL HAS DEVELOPED THIS FORM TO EVALUATE ITS PROGRESS. THE SCHEDULED COUNCILMEMBER EVALUATOR AT THE CONCLUSION OF EACH COUNCIL MEETING COMPLETES THIS FORM. THE EVALUATOR EVALUATES THE COUNCIL AS A WHOLE AND NOT INDIVIDUAL MEMBERS.

Today's date: 04/03/01

(Instructions: For questions numbered 1 - 4, use the following: **S** indicates Satisfactory, **NI** indicates Needs Improvement, and **UNS** indicates Unsatisfactory. For questions in number 5, use Yes or No.)

1. The Council was prepared for the meeting: ☐S ☐NI ☐UNS
2. The Council's time was appropriately spent on Ends as opposed to Means: ☐S ☐NI ☐UNS
3. Has each Councilmember been given and taken an adequate opportunity to participate in discussion and decision making: ☐S ☐NI ☐UNS
4. The Council's treatment of all persons was courteous, dignified and consistent: ☐S ☐NI ☐UNS
5. Did the Council adhere to its adopted governance style:
 - a. Emphasize outward vision: ☐Yes ☐No
 - b. Encourage diversity in viewpoints: ☐Yes ☐No
 - c. Exercise strategic leadership more than administrative detail: ☐Yes ☐No
 - d. Maintain clear distinction of Council and staff roles: ☐Yes ☐No
 - e. Utilize collective decision making: ☐Yes ☐No
 - f. Look to the future: ☐Yes ☐No

Evaluator's comments:

Evaluator: Council Member Mike Simpson

Signed: _____